


| | | |
|--|--|--|
|  <p>Fax: (255) 22 2844300, 2844302 PHONE: (255) 22 2198100, 2844291 AFS: HTDQYOYO E-MAIL: tcaa@tcaa.go.tz, ais@tcaa.go.tz Website: www.tcaa.go.tz</p> | <p style="text-align: center;">UNITED REPUBLIC OF TANZANIA TANZANIA CIVIL AVIATION AUTHORITY Aeronautical Information Management Nyerere/ Kitunda Road Junction Aviation House, 1st Floor, P.O. Box 2819, DAR ES SALAAM</p> | <p style="text-align: center;">AIC 09/21 (White152) 04 OCT</p> |
| <p>Document No: TCAA/FRM/ANS/AIM-30</p> | <p style="text-align: center;">Title: AIC</p> | <p style="text-align: center;">Page 1 of 1</p> |

The following circular is promulgated for information, guidance and necessary action

Hamza S. Johari
Director General

**ISSUANCE OF CARD LICENCE BY THE
AUTHORITY**

The Director General of Tanzania Civil Aviation under Regulation 4 of the Civil Aviation (Personnel Licensing) Regulations, 2017.G. N.No.71 will issue license cards to all licensed personnel in a form of digital Cards effectively from 15th October,2021

In view of this fact all licensed personnel are advised to observe the following:

1. Renewal of medical certificate, ELP, and Instrument Rating, Pilots shall submit physical logbook to the Authority for evaluation.
2. Renewal of medical certificate, Cabin Crew member shall submit a competence book to the Authority for evaluation of annual safety and emergency procedure conducted every twelve months.
3. Renewal of Flight Operations Officer licence, Flight Operations Officer shall submit evidence in a written signed by a licensed supervisor that he/she had performed Flight Operations Officer duties in the six months preceding the date of application.
4. Renewal of Air Traffic Controller licence, an ATC shall submit to the Authority evidence in writing signed by Head of Operations/In-charge ATM that he/she has demonstrated at a level appropriate to the privileges being renewed, the skill, judgment, and performance required to provide safe, orderly and expeditious control service within the six months preceding the date of application for renewal.
5. The licence/certificate card will expire after every three years from the date of issuance
6. The Pilots licenses, Air Traffic Controllers licences, Remotely Pilot licences, Cabin Crew member certificates, and Aviation security screeners shall be valid subject to VALIDITY OF MEDICAL CERTIFICATE issued in terms of Part X of the Civil Aviation (Personnel Licensing) Regulations, 2017.G. N.No.71
7. All inspectors are urged to scan QR CODE on the licence/certificate to view ratings and restrictions
8. Applicants to scan their signature and apply on: <http://eservices.tcaa.go.tz/Sofia/>